

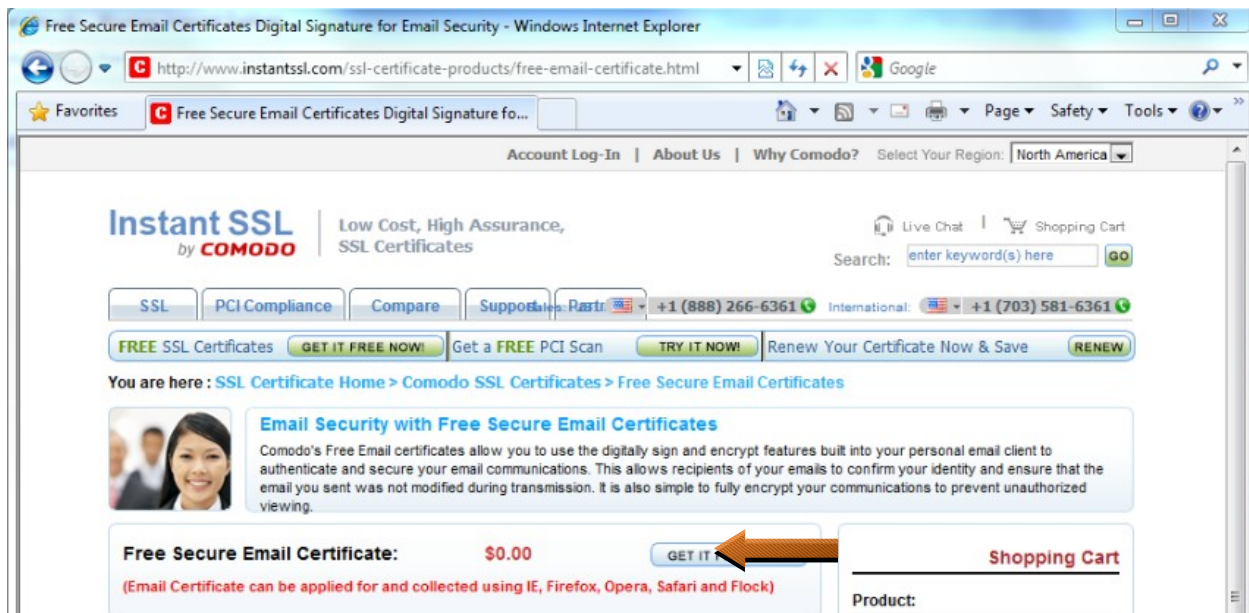
Digital Certificate

To use certificate based login for your NetDocuments account you will need to obtain a personal email certificate. In most cases you can find a free personal email certificate online. In this example we will be applying for, installing and using a free personal email certificate provided by Comodo. (8/1/2010) These steps apply only to the email certificate provided by Comodo with whom we have no affiliation. There are many other email certificate options available. This is just one example. Another example can be found at startssl.com. You can find many more examples by searching for digital certificate in your browser.

Click the following link to access the free Comodo email certificate

<http://www.instantssl.com/ssl-certificate-products/free-email-certificate.html>


Click the GET IT FREE NOW! Option




The screenshot shows a web browser window displaying the Instant SSL by Comodo website. The page title is "Free Secure Email Certificates Digital Signature for Email Security - Windows Internet Explorer". The URL in the address bar is "http://www.instantssl.com/ssl-certificate-products/free-email-certificate.html". The website header includes the Instant SSL logo, navigation links (Account Log-In, About Us, Why Comodo?), and a region selector set to "North America". The main content area features a search bar, a "Live Chat" button, and a "Shopping Cart" icon. Below the search bar, there are several buttons: "FREE SSL Certificates", "GET IT FREE NOW!" (highlighted with an orange arrow), "Get a FREE PCI Scan", "TRY IT NOW!", "Renew Your Certificate Now & Save", and "RENEW". The breadcrumb trail reads "You are here : SSL Certificate Home > Comodo SSL Certificates > Free Secure Email Certificates". The main product section is titled "Email Security with Free Secure Email Certificates" and includes a description of the service. At the bottom, the product is listed as "Free Secure Email Certificate" for "\$0.00" with a "GET IT" button. A "Shopping Cart" section is also visible on the right side of the page.

On the following page the user will fill out their name, email address and revocation password as well as agree to the terms of service.

COMODO
Creating Trust Online®

Certification Authorities
 # EASA Young LLP

Certification Authorities
 # EASA Young LLP

Application for Secure Email Certificate

Your Certificate Details

These details will be visible to people who use your certificate. They are required:

First Name

Last Name

Email Address

Country

[Advanced Private Key Options...](#)

Revocation Password

If you believe the security of your certificate has been compromised, it may be revoked. A revocation password is required to ensure that only you may revoke your certificate:

Revocation Password

Re-enter Revocation Password

Secure Email Certificates

- Step 1: Provide details for your certificate
- Step 2: Collect and install your certificate

You will then receive a confirmation email message from Comodo with your digital certificate information.

**This is a message that you will want to keep in a safe place as it has the link to revoke your message if needed.*

Copy the URL under the click and Install button and paste it into Internet Explorer.

Dear User,

Congratulations - your Comodo FREE Personal Secure Email Certificate is now ready for collection! You are almost able to send secure email!

Simply click on the button below to collect your certificate.

Click & Install Comodo Email Certificate

Note: - If the above button does not work, please navigate to https://secure.comodo.net/products/SecureEmailCertificate_Collec2 Enter your email address and the Collection Password which is: **PASSWORD**



Your Comodo FREE Personal Secure Email Certificate will then be automatically placed into the Certificate store on your computer.

Enter the email address used to create the Digital certificate and the password provided in the confirmation email message. When you click submit and continue the certificate will be installed for you automatically.

Collection of Secure Email Certificate

Your Collection Details

You must enter these details to be authorized to collect your certificate.

Email Address

Collection Password

Submit & Continue

Log into NetDocuments and go to Settings (My Account) and choose login Information. Check the 3rd option on this page which allows you to enable certificate-based login. To select the Certificate that was just installed click the Register certificate button.

Allow certificate-based login **Register Certificate** ←

Check this box if you have a [digital certificate](#) and want to be able to login to NetDocuments using your digital certificate instead of a username and password.

Click to select the certificate just created from the list.

Select Digital Certificate

Select a certificate to use for certificate-based login.

Available certificates:

Your Name Here

OK

Cancel

Certificate details

Issued to:

Email Adress
Name
(c)2003 Comodo Limited

Issuer:

UTN-USERFirst-Client Authentication and Email
http://www.usertrust.com
The USERTRUST Network

Valid from: 8/19/2010 to 8/19/2011

Algorithm: RSA(2048)

Log out of NetDocuments and navigate back to the login page. Click the DIGITAL CERTIFICATE LOGIN at the bottom right and from that point forward when navigating to <https://vault.netvoyage.com> you will automatically be logged in.



 **netdocuments**[®]

 By logging in, you agree to the [Terms of Use](#). [Help](#)

Username

Password

[Login](#) [Forgot your password?](#)

[PRIVACY POLICY](#) [DIGITAL CERTIFICATE LOGIN](#)

Automatically Login?
[Single sign-on](#) with your internal network

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